



Faith to Grow a Brighter Tomorrow!

The Mustard Seed Foundation

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TMSFofDayton.org

## **Donor Privacy Policy**

The Mustard Seed Foundation of Dayton is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure our donors that donor information will not be shared with any third party.

### **Awareness**

The Mustard Seed Foundation of Dayton provides this Donor Privacy Policy to make you aware of our privacy policy, and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our mailing list, if you desire to do so.

### **Information Collected**

Here are the types of donor information that we collect and maintain:

- Contact information,
- Payment information,
- Shipping information,
- Information concerning how you heard about The Mustard Seed Foundation of Dayton,
- Information you wish to share such as questions, comments, suggestions and
- Your request to receive periodic updates.

### **How Information is Used**

The Mustard Seed of Dayton uses your information to understand your needs and provide you with better service. Specifically, we use your information to help you complete a transaction, communicate back to you, and update you on The Mustard Seed of Dayton events and news updates. Credit card numbers are used only for donation or payment processing and are not retained for other purposes. We use the comments you offer to provide you with information requested, and we take seriously each recommendation as to how we might improve communication.

### **We Do Not Share Personal Information**

The Mustard Seed of Dayton will not sell, rent, or lease your personal information to other organizations. We assure you that the identity of all our donors will be kept confidential. Use of donor information will be limited to the internal purposes of The Mustard Seed of Dayton and only to further the non-profit organization's activities and purposes of The Mustard Seed of Dayton.

### **Removing Your Name From Our Mailing List**

Donors may unsubscribe at any time via the links that appear towards the bottom of our newsletter.

### **Contacting Us**

If you have comments or questions about our donor privacy policy, please send us an email at [info@tmsfofdayton.org](mailto:info@tmsfofdayton.org) or call us at (937) 529-9815.